



**J.A. Coles PTA**

**2021-2022 Class Parent/Garden Parent/Grade Photographer Request Form**

If you are interested in any of the roles listed below, please go to <https://forms.gle/BqVnXAZEE6eDSgFR7>

**Please complete & submit the google form by Friday, September 10, 2021.** No late responses will be accepted. Please note: You must complete a separate form for each child. You will be notified by your classroom teacher or the room parent committee if you are selected as a room volunteer.

PLEASE READ FULL RESPONSIBILITY CHECKLIST BEFORE SUBMITTING YOUR FORM

As a **Room Parent**, part of your responsibilities include:

1. Attend the initial **Room Parent meeting on Monday, September 20th, 2021**
2. Attend at least **two** PTA meetings throughout the year.
3. Be present at **Coles Back-to-School Night, Friday, October 7th, 2021**, to introduce yourself and hand out information to parents in your class.
4. Act as a liaison between the teacher and the parents for your class and assist the teacher with coordinating class events.
5. Keep Grade Photographers informed about class events and ensure your class has sufficient coverage.
6. Reach out to families that transfer in during the school year to provide information regarding Coles, the PTA and our Community.

As a **Garden Parent\*\***, part of your responsibilities include:

1. Act as liaison between teacher, garden committee and parents in your class to help facilitate yearly garden-based curriculum. No gardening experience required.
2. Work with your child's class to help plant seeds and care for plants throughout the year (i.e. coordinate watering, weeding).

As a **Grade Photographer\*\***, part of your responsibilities include:

1. Attend all grade level events to take photos of children in their classrooms.
2. Work with grade photographer partner to ensure all classes are covered for every event.
3. Photos **MUST** be taken with a "real" camera that can be trusted to take high quality pictures.

***You must be a registered member of the Coles PTA to volunteer for any positions/events at the school this year. Please visit <https://coles.memberhub.store> to register.***